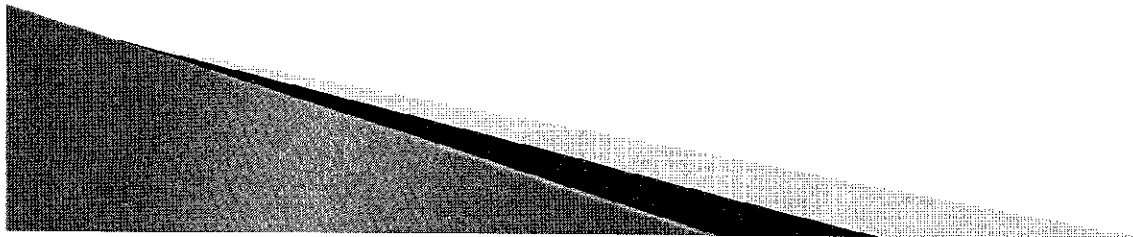


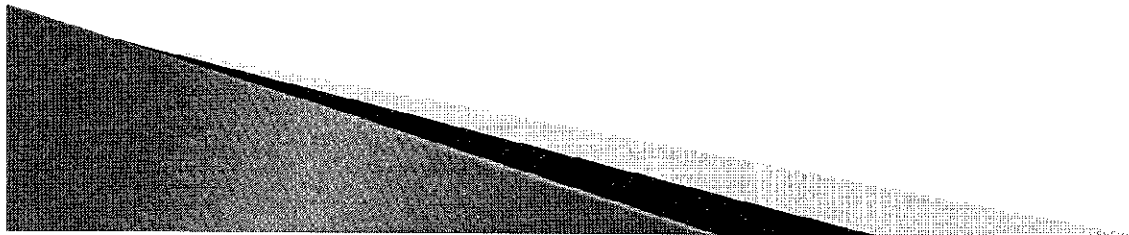
# MFMA's Six Steps for Proper Daily Maintenance

1. Sweep the floor daily
2. Wipe up spills
3. Make sure the heating/ventilating/air conditioning system is functioning properly
4. Remove heel marks
5. Inspect floor for tightening or shrinkage
6. Always protect the floor



# Daily Maintenance

- ▶ Never do the following:
  1. Never shut down the ventilation system for a prolonged period of time
  2. Never use household cleaning products or procedures
  3. Never clean the floor using scrubbing machinery or power scrubbers that use water



# Annual Maintenance

- ▶ Refinishing the floor
  - Facility use, abuse and maintenance will determine the appropriate refinishing schedule
  - Most gymnasium floors should be recoated annually
  - Screening the existing finish prepares it for a new coat of finish

